

Terms of Reference and Membership Independent Practice Group

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| Vision: | To help and support independent private practitioners and the local Private Practice Group to survive and thrive in their business. |
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| Chair: | <p>Independent Practice Group Chair</p> <p>The Chair and Vice-Chair shall be elected from a member of the IPG. No Chair or Vice-Chair can serve more than 2 terms consecutively</p> |
| Overall Purpose: | <p>This Group will provide insight and feedback to help set the direction for developing relevant support and benefits for private practice members.</p> <p>To promote and encourage private practice members involvement with their local Private Practice Network.</p> <p>To help identify suitable private practitioner representatives to other Committees and Working Groups as needed</p> <p>To look at commercial opportunities and diversifying income streams such as partnership working, sponsorship, and maximizing brand potential alongside our External Affairs function.</p> |
| Membership and appointment: | <p><i>Member representatives</i></p> <p>The Independent Practice Group will be made up of representatives from each country:</p> <p>Rep from Scotland Rep from Wales Rep from NI Rep from England Rep from England Rep from England Rep from England Co-optee from Graduate Network</p> <p>The Group will have the power to co-opt members onto it with specialist skills for a set period of time to assist with a specific issue. These co-optees will not have voting rights.</p> <p>The term of office for representatives will be three years. Members can stand for re-election for one further term.</p> <p>Council member: One Council member who works as a private practitioner.</p> |

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| | <p><i>Staff team:</i> Director of Membership Services Professional Officer Employment Relations Coordination Officer</p> <p>The representative role is to be a conduit for the private practice members and local networks within the area they represent to ensure a wide/cross section of member views are considered when decisions are being taken.</p> |
| Quorum: | <p>To be quorate there needs to be four members, including the Chair or Vice Chair.</p> <p>Face to Face meetings would take place twice a year</p> <p>Work between meetings will be conducted electronically through Basecamp</p> |
| Authorisation : | <p>The Group is authorised to take such steps as it sees fit to fulfil its responsibilities regarding the development of new projects and initiatives, risk and issue management, and reporting on the work of the Independent Practice Network</p> <p>The Group will report into the Membership Committee.</p> |
| Main Responsibilities: | <ul style="list-style-type: none"> • To represent and raise the interest of independent/private practice members within the organisation. • To promote and encourage private practice members to engage with their local Private Practice Network (PPN) • To provide insight into needs of private practice members around CPD and support. • To help identify suitable private practitioner representatives to other Committees and Working Groups to ensure the needs to private practice members are taken into account when developing policy, strategy etc. |
| Reporting Arrangements: | <p>It is expected that the Independent Practice Group will submit a regular written report for review at the Membership Committee meeting.</p> <p>Regular updates will go out to the membership relating to the relevant work of the Independent Practice Group.</p> |
| Resources and budget | <p>Strategic oversight of budgets set by the finance committee and approved by Council</p> <p>The work of this Group will be supported by the current staff resource led by the Director of Membership Services.</p> |
| Review | <p>The terms of reference will be reviewed on an annual basis.</p> |